

**Vanguard Classical School  
Board of Directors Meeting  
January 28, 2021  
Call to order 6:30pm MT  
Virtual  
MINUTES**

**Call to order/Pledge of Allegiance/Roll Call:**

- The meeting was called to order at 6:31 by the board chair, Director Tomwing.
- The pledge of allegiance and roll call took place.
- Attendees included:
  - Board Members: Danielle Tomwing, Karen Secor, Hanosky Hernandez, Dan Jorgensen, Robert Fulton, Victoria Suarez
  - Employees: Jay Cerny, Keria McCafferty, Emily van Luit, Nathan Bryant, Dennis Steele, Sarah Prado
  - Guest: Dawn Priday

**Agenda Approval (6:32)**

- A motion to approve the agenda was made by Director Secor and seconded by Director Hanosky. The motion was carried unanimously.

**Consent Items (6:33)**

- The December 10, 2020 minutes were presented for approval. A motion to adopt the minutes was made by Director Jorgensen and seconded by Director Hanosky. The motion was carried unanimously.
- The 2021/2022 VCS calendar was presented for approval. Executive Director Cerny pointed out that the calendar was largely unchanged from the one approved last year. Of course, it is contingent on being in person. A motion to approve was made by Director Secor and seconded by Director Hanosky. The motion was carried unanimously.

**President's Report (6:35)**

- President Tomwing expressed she was looking ahead to 2021. She felt we accomplished our big goals in 2020 including a five-year contract renewal and completed the purchase of the East campus. She thanked parents for their patience and being willing to stay

with us during our challenges. She pointed out that Vanguard will continue with remote instruction during the third quarter.

- No community comments were received.

### **Executive Directors' Report (6:37)**

- Executive Director Cerny reported out on the status of Vanguard. He expressed it was a challenging year and he is looking forward to returning to in person instruction during the fourth quarter. He is hoping positive trends will continue regarding virus incidence and he will continue to monitor rates daily. He believes the remote learning platform has worked well and helped to avoid quarantine issues. The focus has been on providing the best remote experience possible while recognizing that it is not preferred by everyone. It is a lot of work for teachers as they are providing synchronous learning all day every day.
- A few positives this year is that we received the five-year charter renewal and have already met an associated condition regarding the length of the building lease.
- Discussed with President Tomwing the need to revisit the strategic plan. It had 31 areas of work. When it was previously discussed we focused on primarily the East campus purchase and five-year renewal along with redefining who we are. The board came together in February and developed a draft plan. Now we are also looking at CHSAA sports for high school. In addition, we have changed the curriculum for math and language arts. The only thing not done is ramping up fundraising with parents. We may want to look at it again later. We will need to set up time on a Saturday morning to redo a strategic plan in February or March.
- It was mentioned that we are proud of the East master plan as we put an additional 700k in escrow to use for a field with a surrounding track. This will be put in place during the summer of 2021 and should be a two-month project. Also, at West campus we want to remove the playground AstroTurf and replace it with something safer.
- Dennis Steele pointed out that ESSER 1 program spending coming up, focused on safety. Also, awaiting word on ESSER 2 funds which may be another 900k for spending.

### **Committee Reports (6:50)**

#### *Finance Committee*

- The December Check Register was presented by Dawn Friday. The board had no questions concerning the check register.
- The December Financial Statements were presented. The benchmarks were achieved with months of unrestricted cash. Most of the benchmarks remain unchanged since the

prior report. It is recommended that we watch the debt coverage ratio closely. Currently, it is doing well at 1.49.

- For the month of December 31<sup>st</sup> report, Vanguard had more than two million increase year over year. Most of the increase was in cash with liabilities being less compared to last year. Exact allocation for ESSER II funds not known. It is estimated to be around 900k. Permitted uses will be the same as ESSER I and likely will have until September 2023 to spend.
- The board didn't have questions concerning the December financial statements.

**Budget Action Item:**

- The board reviewed the 2020-2021 revised budget. A request just over 18 million dollars was included in the budget resolution.
- A resolution to adopt the amended 2020-2021 budget and make related appropriations was presented for approval. A motion to approve was made by Director Jorgensen and Seconded by Director Secor. The resolution was adopted unanimously.

**Concluded (7:07)**

- President Tomwing reminded the board their next meeting is February 25<sup>th</sup>.
- The meeting was adjourned by unanimous approval with a motion by Director Hanosky and second by Director Secor.