

**Vanguard Classical School (VCS)
Board of Directors' Meeting
November 19, 2020
Beginning at 6:30 PM MT
Virtual Meeting
Minutes**

Attendance:

- **Board Members:**
 - Danielle Tomwing
 - Robert Fulton
 - Hanosky Hernandez
 - Dan Jorgensen
 - Victoria Palomo
 - Jack Robinson & Karen Secor were absent

- **Employees:**
 - John Cerny, Keria McCafferty, Emily van Luit, Nathan Bryant, Dennis Steele, Sarah Prado

- **Guest:**
 - Dawn Friday

Call to Order/Pledge of Allegiance/Roll Call

The meeting was called to order at 6:32 p.m. by Danielle Tomwing. The pledge of allegiance and roll call took place.

Agenda Approval

The meeting agenda was presented for approval. An action item was added for the approval of a new finance chair. A motion to approve the agenda was made by Director Hernandez and seconded by Director Fulton. The motion was approved 5-0.

Consent Items

The October 22, 2020 minutes were presented for approval. A motion was presented for adoption by Director Jorgensen and seconded by Director Hernandez. The motion was approved 5-0.

Action item

Finance Chair appointment: a discussion of the appointment of Director Fulton as finance chair occurred. At the request of Dawn Priday the action was to be tabled to reduce workload related to bond documentation. Board Chair Tomwing will reach out to Director Secor with the rationale for this decision. A motion was made to table the action by Director Hernandez and seconded by Director Jorgensen. The motion was approved on a vote of 5-0.

President's Report

Board Chair Tomwing expressed confidence in the instructional changes that have occurred given the challenges brought on by the pandemic. She wishes the teachers and staff at Vanguard a wonderful thanksgiving break

Executive Director's Report

- a. **Educational Success:** Today was the first round of conferences. The feedback received is that remote learning is going well. We received many positive comments from principals.
 - a. Emily van Luit indicated the observations have been going well. We have had a high level of engagement and participation; teachers have been creative with delivery and how work is turned in and completed. She has been very impressed by staff and their ability to cope with this situation. She feels very lucky to have such good staff. Keria McCafferty expressed similar sentiments. She watched every teacher for an entire class period. She noted that kids are participating, and classrooms are being successful in moving from whole groups to breakouts. Teachers are creative and students are jumping on board to get work done.

We have heard from parents and students that students have a need for socialization. So we started social groups for every grade level. This is a time without content for kids to talk to each other and socialize. It has been well received. Staff are reporting a strong overall educational product. If students are engaged, we find they are learning. However, there is a small number that are not, and we are working on finding ways to engage them.

- b. **Operational Success:** We are excited about moving forward on the closing and ownership of the East Campus. The West lease will also be part of this action. It will require a December 10th board meeting to act.

Dawn and Dennis have been working on COVID expenditures and will have it wrapped up before December 4th. We want to thank them both for all the work they have taken on to make this happen. Per Dennis, we received about 952k from the cares act. It was used for supply of student technology (chromebooks) and teacher technology. Also, it

was used for curriculum, including Saxon. And used for making building safer by providing PPE and temperature taking machines along with new water stations.

- c. **Community/Charter Relations/Upcoming Milestones:** Vanguard will host two virtual winter parties. The West party will be on the 11th that will involve painting. The East party on the 17th again a painting party.

The five-year charter renewal required an intensive amount of work. Thanks to Director Jorgensen and Director Secor for providing feedback on the application. We received no questions about the application following our presentation to the district.

Superintendent Munn will make a recommendation concerning the renewal at the December 1st board meeting. This will be followed by a formal vote at the December 15th meeting.

Committee Reports

Finance Committee

Dawn Friday provided an update on the check register and financial statements. Currently, our financial dashboard continues to show good progress as everything is in the 'green' category except for the bond debt coverage ratio.

In terms of the balance sheet we are at \$4.3 million which is an increase of two million. We have two large receivables still on the books related to the bond and COVID relief funds to be reimbursed by the district. Our revenues and expenditures are right on track based on where we are at in the year.

Adjournment

A motion was made by Director Fulton to adjourn the meeting. It was seconded by Director Hernandez. The motion was approved 5-0. The meeting was adjourned at 7:05 pm

The next board meeting date is December 10th