

**Vanguard Classical School  
Board of Directors Meeting  
July 22, 2021  
Call to order 6:31pm MT  
Virtual  
MINUTES**

**Call to order, Pledge of Allegiance, & Roll Call**

- The meeting was called to order at 6:31 pm by the board chair, Danielle Tomwing.
- The pledge of allegiance and roll call took place.
- Attendees Included:
  - Board Members: Danielle Tomwing, Dan Jorgensen, Karen Secor, Aaron Baer, Kat Ling
  - Employees: John Cerny, Keria McCafferty, Emily van Luit, Nathan Bryant, Sarah Prado
  - Guest: Dawn Priday

**Approval of Agenda (6:33pm)**

- The agenda was approved unanimously with a motion made by Director Baer and seconded by Director Jorgensen.

**Action consent Items (6:37)**

- The June 24, 2021 minutes were approved unanimously with a motion made by Director Baer and a second by Director Jorgensen.
- An action item concerning 02122025 East Campus concrete sidewalk was presented. A motion to approve was presented by Director Secor and seconded by Director Baer. The item was approved unanimously.

**Presidents Report (6:38pm)**

- Board President Tomwing reminded the board that background checks are to be completed for all board members. The plan is to hold a board retreat on August 22<sup>nd</sup>. The board 21-22 calendar has been prepared and approximately every third board meeting will be held online. We are currently looking for another candidate to join the board.

**Executive Directors' Report (6:45pm)**

Jay Cerny and staff provided several updates regarding Vanguard Classical School.

- It was mentioned that Dennis is currently on Bereavement leave. A revised board retreat plan will be sent out. Jay confirmed that East now has a paved parking lot and the painting at West is now complete and new phone system has also been installed. We've received a Health care grant, \$600,000 for the next 2 years. Other happenings include having hired a company to take

care of field permits to allow for synthetic field constructing in September/October with no budget changes)

#### **Finance Committee (6:53pm)**

- The Check register was presented, and no questions or concerns were raised by board members to Director Secor.
- In regard to the dashboard, unrestricted cash flow looks good, and we will receive a \$600,000 grant. Our payroll/benefits are right where they should be and facility costs are in yellow as expected. Our cash surplus, number of students to instructional staff, and students to total staff all look good.
- An Action Item was presented for approval: The executive will be allowed to purchase chromebooks up to 250 and/or not exceeding \$70,000 in ESSER funds used for the express purchase of Chromebooks as availability happens with advisement to the board within the next board meeting. This ability to act will expire during the January 2022 board meeting. A motion to approve was made by Director Secor, seconded by Director Baer, and approved unanimously.

#### **Executive Session (7:12pm)**

- Director Baer made a motion to move to executive session to discuss a personnel matter. The motion was seconded by Directory Lang. The group moved out of executive session at 7:28.

#### **Concluded (7:30)**

- A motion to adjourn was made by Director Baer and Seconded by Director Jorgensen. The action was approved unanimously.