

**Vanguard Classical School  
Board of Directors Meeting  
September 22, 2022  
Call to order 6:32pm MT  
VCS West Campus  
MINUTES**

**Call to order/Pledge of Allegiance/Roll Call:**

- The meeting was called to order at 6:33 pm by the board chair, Director Tomwing.
- The pledge of allegiance and roll call took place.
- Attendees included:

Board Members:

- Natalie Doxey
- Karen Secor
- Kat Ling
- Dan Jorgensen
- Danielle Tomwing
- Teresa Tate \*Voted and added to board

Employees:

- John Cerny
- Keria McCafferty
- Nathan Bryant
- Sarah Prado
- Tam Smith
- Morgan King

**Approval of Agenda (6:33pm)**

A motion to approve the agenda was made by Director Secor and seconded by Director Jorgensen. The motion was carried unanimously.

**Consent Items (6:33pm)**

Approval of Minutes

- a. June 23, 2022

A motion to approve June 23, 2022 minutes was made by Director Jorgensen and seconded by Director Ling. The motion was carried unanimously.

**Action Item (6:33pm)**

- a. Approve: Teresa Tate appointment to the board of directors

A motion to appoint Teresa Tate to the VCS Board of Directors was made by Director Secor and seconded by Director Ling. The motion was carried unanimously.

**Presidents Report (6:34pm)**

Board Chair Tomwing mentioned the following items:

- Successful strategic planning session

- Continued focus in detailed data and metrics
- Academic team was created and it was asked if any board members were interested.

### **Executive Directors' Report (6:36pm)**

Jay Cerny and leadership covered the following topics:

(6:36 pm) Tam Smith reviewed the following topics:

- Good successful mental health professional development day
- Tutoring on Mondays starting
- East Campus Cultural Night on 9/28

(6:36 pm) Keria Mccaferty reviewed the following topics:

- Mental health professional development day and Youth Mental Health First Aid
- Skate City night had a large turn out from both students and staff
- Improving school start time attendance
- West Campus Cultural Night on 9/27

Operations Update by Jay Cerny:

- The Business and Operations Director resigned on 9/21. Staff will be notified very soon.
- Dennis Steele provided a number of support for many years with the transition of ACCO
- Field is mostly leveled. 18 month in the making due to permitting

### **No Public Comment (6:40pm)**

### **Finance Committee (6:40pm)**

August Check Register

- no questions

August Financial Statements

- Facilities remain in the red
- Drop in our reserve
- Lower revenue - enrollment was off by 47 students
- Goal is for facilities to be in the yellow
- 7 million dollar reserve - no intention to be used this year.
- Revenue Dashboard excludes grants
  - more conservative report and not revenue that is not recurring
- Budget will be revised in January, after October count

### **Adjournment (6:50pm)**

A motion to adjourn was made by Director Secor and seconded by Director Ling. The motion was carried unanimously