

**Vanguard Classical School
Board of Directors Meeting
October 27, 2022
Call to order 6:31pm MT
Virtual Meeting
MINUTES**

Call to order/Pledge of Allegiance/Roll Call:

- The meeting was called to order at 6:31 pm by the board chair, Director Tomwing.
- The pledge of allegiance and roll call took place.
- Attendees included:

Board Members:

- Natalie Doxey
- Dan Jorgensen
- Danielle Tomwing
- Teresa Tate

Employees:

- Keria McCafferty
- Nathan Bryant
- Sarah Prado
- Tam Smith
- Karen Secor

Guests

- Ousman Ba

Approval of Agenda (6:33pm)

A motion to approve the agenda was made by Director Jorgensen and seconded by Director Tate. The motion was carried unanimously.

Consent Items (6:33pm)

Approval of Minutes

- a. August 4, 2022 minutes
- b. September 22, 2022 minutes

A motion to approve August 4, 2022 and September 22, 2022 minutes was made by Director Jorgensen and seconded by Director Doxey. The motion was carried unanimously.

*Teresa Tate was not on the board on 8/4/22 and could not vote on those minutes

Presidents Report (6:38pm)

Board Chair Tomwing mentioned the following items:

- Introduced Potential Board Candidate - Ousman Ba. He is a member of African Leadership Group, serving the African community. Helped navigate the education system for African immigrants.
- Focus on enrollment, Financial Stability, Academic Achievement (using data and the dashboard)
- New members have access to bylaws, policies, calendar etc.

- School committees: Parent Volunteer Finance, School Accountability, and Academic Committees and would like to have director representation in each committee
- Searching for a new Executive Director. Director Ling and Director Tate Teresa would like to assist.

Executive Directors' Report (6:41pm)

Leadership covered the following topics:

(6:41 pm) Tam Smith reviewed the following topics:

- Snapshot of the first semester
- Improvement plan for East Campus (CMAS Results)
- CMAS data consistent with other data collected
- Monday tutoring support
 - K-8 reading and math gaps
 - High school focused on credit recovery
- READ PLAN (Using Star data)
- To gets students to read on grade level
- K-3 gets Read plans and stay on until they are on grade level
- Progress monitor monthly
- Use Star assessments to gather data
- K-6, 164 students on read plans
- 7-12, 81 students on read plans
- Grade level data/planning
- ELL students are 62% of East students
- 71.4% on track to meet targets on ACCESS test
- 12 of 17 seniors applied for college on Colorado's Free Application day
- 477 of 726 made honor roll

(7:06 pm) Keria Mccaferty reviewed the following topics:

- Academic Growth
 - Elementary students, "approaching state expectations" Math
 - Secondary students, "approaching state expectations" ELA
 - Middle school, meets expectations for Math and ELA
 - English Language Proficiency scored "exceeds" category
- Academic Achievement - "does not meet" in elementary and middle school
- Data team meetings for ELA
- Literacy coach (Full Time Employee)
- Retraining staff with district training
- 141 students on read plans
- Iready given 3 times a year, Next data will come in Dec.
- 73% of west students are ELL

(7:18 pm) Operations Update by Karen Secor:

- Role change with VCS
- Has been serving on the board for 3 years

- Applied and accepted Business and Operations Director position
- As of Oct.11, 2022 left VCS board finance chair

No Public Comment (7:22pm)

Finance Committee (7:22pm)

August and September Check Register

- no questions

September Financial Statements

- Some changes most with Surplus and Debt Coverage Ratio
 - Working on Surplus and may come to board with changes next month to save money
- Audit (required annually)
 - Clean audit opinion
 - Our financial statements are presented fairly and accurate
- Management Report letter addressed to Board members
 - Auditors are required to give this letter
 - No Findings or Journal entries
 - Internal Control Letter
 - Typo in letter "Didn't identify deficiencies"
 - Letter will be corrected; Vote is based on resolution of audit not letter

Action Item: A motion for acceptance of Fiscal Year 2021-2022 Audit Report was made by Director Jorgensen and seconded by Director Tate. The motion was carried unanimously.

Adjournment (7:33pm)

A motion to adjourn was made by Director Jorgensen and seconded by Director Tate. The motion was carried unanimously.