

**Vanguard Classical School
Board of Directors Meeting
September 21, 2023
Call to order 6:33 pm MT
Virtual Meeting
MINUTES**

Call to order/Pledge of Allegiance/Roll Call:

- The meeting was called to order at 6:33pm by the Board Chair Dan Jorgensen, .
- The pledge of allegiance and roll call took place.
- Attendees included:
 - Board Members:
 - Dan Jorgensen (Chair)
 - Natalie Doxey
 - Ryan Gensler

Vanguard Employees:

- Tam Smith
- Karen Secor
- Kara Clark
- Keria McCafferty
- Nathan Bryant
- Jeannie Easton

Approval of Agenda (6:33pm)

A motion to approve the agenda for the September 21, 2023 board meeting was made by Director Gensler and seconded by Director Doxey. The motion was approved unanimously.

Action Item (6:34pm)

A motion to approve the minutes from the September 14, 2023 board meeting was made by Director Doxey and seconded by Director Gensler. The motion was approved unanimously.

Director's Report (6:38)

- Praise for the West Vanguard team for the hard work in moving from an improvement status to a performance plan this year.
- Joint PD day on Monday—overall success with east and west together working on best practice in teaching
- tutoring has begun at both campuses
- fall sports are ongoing, volleyball, soccer and flag football
- culture fair currently underway at East tonight—success
- UIP was sent out for review to both principals in order to set goals for this year—deep dive into the plan will occur in October, as it was previously sent out to board members for initial review
 - Director Gensler asked in regard to the goals for data-driven instruction and wanted clarification regarding data-driven instruction. If it is a goal, what kind of instruction has been occurring prior to this goal? – triangulated instruction and more of a

comprehensive approach to ensure that all student needs are met and differentiated instruction is occurring. fine-tuning and norming using data for planning

- Director Jorgensen commented that items be included in the UIP document that highlight the positive aspects of our school, by way of introduction, as this is a community-facing document and a comprehensive picture of the school should be conveyed.

A motion to approve the Unified Improvement Plan as it was presented, in draft form, was made by Director Doxey and seconded by Director Gensler. The motion was approved unanimously. **(6:56pm)**

Finance Committee (6:57)

- Financial Dashboard
 - Revenue was discussed - status is where we should be at this time of year
 - Expenditures - we are under budget for the start of the year
 - Cash position - no concerns
 - Debt Service Ratio - good shape
- VCS Combined Statement of Financial Position - unaudited
- VCS Combined Statement of Activities - unaudited
- VCS-East Statement of Activities
- VCS-West Statement of Activities
- Expenditures by Vendor Summary
- VCS A/P Aging Summary
- VCS Check Detail
- VCS Reconciliation Report
- VCS CSAFE Reconciliation

A motion to approve the financial report was made by Director Gensler and seconded by Director Doxey. The motion was approved unanimously. **(7:20pm)**

No Public Comment

Next board meeting will be held on October 26, 2023.

Adjournment (7:24pm)