

**Vanguard Classical School  
Board of Directors Meeting  
November 16, 2023  
Call to order 6:31 pm MT  
Virtual Meeting  
MINUTES**

**Call to order/Pledge of Allegiance/Roll Call:**

- The meeting was called to order at 6:31pm by the Board Chair Dan Jorgensen .
- The pledge of allegiance and roll call took place.
- Attendees included:

Board Members:

- Dan Jorgensen (Chair)
- Natalie Doxey
- Kat Ling
- Ousman Ba
- Ryan Gensler

Vanguard Employees:

- Karen Secor
- Kara Clark
- Keria McCafferty
- Nathan Bryant
- Jeannie Easton

Tatonka Employees:

- Maggie Regalia
- Allie Byrne

**Approval of Agenda (6:32pm)**

A motion to approve the agenda for the November 16, 2023 board meeting was made by Director Doxey and seconded by Director Ling. The motion was approved unanimously.

**Action Item (6:33pm)**

A motion to approve the minutes from the October 26, 2023 board meeting was made by Director Ba and seconded by Director Ling. The motion was approved unanimously.

**Comment from the Community (6:33pm)**

None at this time

**Presidents' Report (6:33pm)**

- Well wishes for a good holiday break and gratitude for all the work of the staff.

### **Director's Report (6:35pm)**

- No report this evening

### **Operations and Finance Committee (6:36pm)**

- Operations - Karen Secor
  - All staff holiday party on December 1 at Podium Karting
- Finances - Maggie Regalia
  - Financial Dashboard
    - Revenue
    - Expenditures
    - Cash position
    - Debt Service Ratio - absolutely no concerns
  - VCS Combined Statement of Financial Position - unaudited
  - VCS Combined Statement of Activities - unaudited
  - VCS-East Statement of Activities
  - VCS-West Statement of Activities
  - Expenditures by Vendor Summary
  - VCS A/P Aging Summary
  - VCS Check Detail
  - VCS Reconciliation Report
  - VCS CSAFE Reconciliation

### **Open Dialogue (6:53pm)**

- We are meeting our membership requirements according to the Board Bylaws minimum membership of 5.
  - Director Gensler suggested that it would be beneficial to remain on the upper end of the requirement, in order to have more voices and more representation in filled seats.
- West Parent Representative position is unoccupied. Discussion regarding seeking interested parties for this position to pursue to fill position in interim prior to elections in the spring
  - Director Ba and Director Ling agreed that this is an important step for representation of West.
- Begin considerations for Board Officers to be elected at December meeting
- Director Jorgensen stressed the importance of transition plans for various positions on the board

**Director Jorgensen proposed that the members of the Vanguard Charter School board and Allie Byrne representing Tatonka Educational Services convene an executive session to discuss a personnel item involving the performance of the executive director of Vanguard Schools pursuant to CRS 24-6-402-4(f).**

- Motion to approve made by Director Gensler and seconded by Director Ling. Motion was approved unanimously.

### **Executive Session (7:03pm)**

### **End Executive Session (8:07pm)**

**Open the floor for motions after executive session**

- **Director Gensler moved to create a personnel committee for the duration of 2023, and that personnel committee can act on behalf of the VCS Board.**
  - **Motion was seconded by Director Ling. Motion approved unanimously.**
  
- **Motion by Director Doxey to appoint Dan Jorgensen and Kat Ling as members to the personnel committee. Seconded by Director Ba. Motion passed unanimously.**

**Next board meeting will be held on December 14 , 2023.**

**Adjournment (8:09pm)**