

**Vanguard Classical School
Board of Directors Meeting
April 18, 2024
Call to order 6:31 pm MT
Virtual Meeting
MINUTES**

Call to order/Pledge of Allegiance/Roll Call (6:31pm)

- The meeting was called to order at 6:31pm by the Board Chair Dan Jorgensen .
- The pledge of allegiance and roll call took place.
- Attendees included:

Board Members:

- Dan Jorgensen (Chair)
- Ousman Ba
- Natalie Doxey
- Ryan Gensler
- Vanessa Sanchez Contreras (Board Candidate)

Vanguard Employees:

- Karen Secor
- Nathan Bryant
- Jeannie Easton

Tatonka Representative:

- Maggie Regalia

Approval of Agenda (6:32 pm)

It was proposed to approve the posted agenda for the April 18, 2024 board meeting.
A motion to approve the agenda was made by Director Doxey and seconded by Director Gensler.
The motion was approved unanimously.

Approval of Minutes (6:33 pm)

It was proposed to approve the minutes from the March 28, 2024 Board Meeting, as presented.
A motion to approve the minutes, as presented, was made by Director Ba.
A second to that motion was made by Director Doxey.
The motion was approved unanimously.

Executive Director's Report (6:34 pm)

- Financial report is included as usual with the information packet provided to the Board, in addition to the budget for review this month.
 - Review of the Budget Development Assumptions (by Maggie Regalia)
- Currently engaging in CMAS testing - very few opt-out students this year
- Graduation - there are 27 possible graduates this year and of those 26 are eligible for graduation.
- Graduation is May 18, at 10:00 am at VCS East. The Board is greatly encouraged to attend.

- Review of the newly adopted HR platform, iSolved Recruit and Hire, and the streamlined process that brings the organization.
- Karen Secor will be attending a job fair in New Mexico next week to recruit.

President's Report (6:59 pm)

- Update regarding the Executive Director Search
 - Email was sent to all Vanguard Staff and families to invite interested applicants for participation in the hiring committee for the Executive Director position.

Committee Report, Financial (7:02 pm)

- Complete Financial Report was reviewed
- From an overall perspective, we are in a solid financial position

Open Dialogue Item (7:13 pm)

- Director Doxey reported on the Family Resource Fair that was held at VCS-East last night. It was a great event with numerous vendors and attendees.

Introduction to Board candidate (7:16 pm)

- Vanessa Sanchez Contreras, candidate to serve as the parent representative from the VCS West campus.
- Parent at the West campus for over 5 years.
- She volunteers at the school and enjoys participating in the school events and sees the opportunity to serve on the school board as a way to engage more fully in the happenings of Vanguard.

Community Comments (7:23 pm)

No comments at this time.

Next Board Meeting will be Thursday, May 23, 2024

Adjournment (7:24 pm)

Director Jorgensen thanked the Board for their work.

Community Survey Feedback (Can also be viewed [HERE](#))

Opportunities/Priorities for new ED:

- **Expansion of Programs:** Introduce new academic and extracurricular programs to cater to diverse student interests - this could support student retention - and Strengthen college counseling and career exploration programs.
- **Diversity and Inclusion Initiatives:** Implement strategies to foster a more inclusive learning environment and recruit diverse faculty.
- **Facilities Improvement:** Upgrade facilities to provide a conducive learning environment.
- **Parental Involvement:** Encourage active participation from parents to support student success.
- **Community Engagement and Understanding:** Foster a sense of community, understanding, and a safer school environment.
- **Enrollment and Morale:** Increase student enrollment, boost staff morale, and establish Vanguard Charter School as a desirable educational institution.
- **Teacher Support and Stability:** Prioritize teachers' needs (Invest in ongoing teacher training to improve teaching skills), improve hiring practices to reduce turnover, and provide stability in administration.
- **Cultural Alignment and Innovation:** Align both campuses with Vanguard's foundation and vision, promoting inclusivity, diversity, and innovation in teaching strategies.
- **Compliance and Charter Renewal:** Address compliance issues promptly and prioritize charter renewal processes.

Key Priorities and/or Challenges:

- **Funding Constraints:** Limited financial resources may restrict investment in new programs and facilities.
- **Teacher Retention and Recruitment:** Difficulty attracting and retaining qualified teachers.
- **Diversity and Inclusion:** Addressing issues related to diversity, equity, and inclusion.
- **Academic Performance:** Ensuring all students receive a high-quality education and meet academic standards.
- **Parental Involvement:** Engaging parents, especially in communities with low involvement.
- **Facilities and Infrastructure:** Dealing with aging or inadequate facilities.

Ideal qualifications and qualities desired in the new ED:

- **Educational Experience-** preferably with classroom teaching experience
- **Leadership Skills:** Strong leadership qualities such as openness, honesty, transparency, and the ability to inspire and motivate others
- **Community Engagement:** Excellent communication skills and familiarity with

community outreach are important for building relationships with families, stakeholders, and the broader community. ED should be visible, approachable, and actively involved in the school community.

- **Management and Administration:** Experience in organizational management, finance, and administrative processes
- **Cultural Competency:** Experience working with diverse cultures and communities, including high-risk populations- should understand cultural differences, promote equity, and be dedicated to fostering an inclusive environment.
- **Innovation and Continuous Improvement:** A commitment to innovation, continuous improvement, and data-driven decision-making- ED should be dedicated to staying current on educational best practices and trends.
- **Stability and Trustworthiness:** The ability to provide stability, build trust, and maintain confidentiality- ED should be dependable, reliable, and able to handle difficult conversations effectively.

Timeline

Week of	Search Stage	Notes
Mar 11 - Mar 24	Intake, Planning & Launch Role	
Apr 1 - Apr 15	Sourcing & Design / Career Walk + Work Sample Interviews	
Apr 29	Semi Finalist Interviews	
May 13	Finalist Interviews	May 17 - Finalist Day
May 27	Reference Check + Offer	