



**Vanguard Classical School
Board of Directors Meeting
May 23, 2024
Call to order 6:31 pm MT**

Virtual Meeting

MINUTES

Call to order/Pledge of Allegiance/Roll Call (6:31pm)

- The meeting was called to order at 6:31 pm by the Board Chair Dan Jorgensen
- The pledge of allegiance and roll call took place.
- Attendees included:

Board Members:

- Dan Jorgensen (Chair)
- Ousman Ba
- Natalie Doxey
- Ryan Gensler
- Kat Ling (arrived at 6:33pm)
- Vanessa Sanchez Contreras (arrived at 6:35pm)

Vanguard Employees:

- Karen Secor
- Nathan Bryant
- Jeannie Easton

Tatonka Representative:

- Maggie Regalia

Approval of Agenda (6:32 pm)

It was proposed to approve the posted agenda for the May 23, 2024 board meeting, and then approve the agenda with the addition of an action item to approve a newcomer curriculum budget on the agenda.

A motion to approve the agenda was made by Director Jorgensen and seconded by Director Doxey.

The motion was approved unanimously.

A motion to approve the modified agenda which included the added action item was made by Director Gensler and seconded by Director Ling.

The motion was approved unanimously.

Approval of Minutes (6:36 pm)

It was proposed to approve the minutes from the April 18, 2024 Board Meeting, as presented.

A motion to approve the minutes, as presented, was made by Director Ba.

A second to that motion was made by Director Doxey.

The motion was approved unanimously.

President's Report (6:37 pm)

- Great appreciation for the staff and board for all the hard work this year.

- Update on the Executive Director search
 - Thanks to everyone who applied to serve on the interview committee.
 - Finalist interviews were held last Friday and the Board will meet tonight for preliminary deliberations.
 - Executive director search process overview was shared by Director Ling.
 - First round of interviews included 10 applicants
 - Three finalists were selected for interviews last Friday
 - Board, leadership, staff, parents and students were all included in the finalist interviews
 - Board will review committee information collected from Finalist interviews and review references.
 - Final vote for new Executive Director will occur in public session

Executive Director's Report (6:44pm)

- Tomorrow is the last day of the school year - great thanks to the leadership teams at both East and West Campuses.
- Great thanks to the board members who participated in and supported the 8th grade continuation ceremonies at both campuses and at the High School graduation at East!
- With all 27 of the 12th grade students graduating, we had a 100% graduation rate!
- Ceiling at East will be repaired this summer - certificate of occupancy will be delivered once ceiling is repaired
- Middle School and High School students will be shifting to more separate spaces at the East Campus next year
- Moving forward with recruiting and hiring for next year vacancies at both campuses
- Looking to streamline some operational systems between both campuses next year.

Action Items (6:52pm)

- A motion to approve of the appointment of a new board member, Vanessa Sanchez Contreras was made by Director Gensler and seconded by Director Doxey.
No additional questions or discussion.
The motion was approved unanimously.
- A motion to approve the fiscal year 24-25 budget was made by Director Gensler and seconded by Director Ling.
No additional questions or discussion.
The motion was approved unanimously.
- A motion to approve the addition of funding for Newcomer Curriculum to the budget. The specific curriculum will be a phonics program that has been vetted as appropriate for use in conjunction with READ plans, Newcomers, and general literacy improvement. A motion to approve this budget was made by Director Doxey and seconded by Director Ling.
No additional questions or discussion.
The motion was approved unanimously.

Committee Report, Financial (6:59 pm)

- Complete Financial Report was reviewed and approved
 - Staff retention bonuses will be paid in May
 - PTO payout will be paid in June
- From an overall perspective, we are in a solid financial position

Open Dialogue Item (7:11pm)

- Director Doxey reported that High School graduation was very well planned and phenomenal. Wonderful to see a 100% graduation rate!
- Director Gensler reported that the West Campus 8th grade continuation was a testament to the rigor and community that the school has and has created. It was inspiring and exciting to see the keynote speech evolve into a Latin lesson.

Community Comments (7:13 pm)

No comments at this time.

Executive Session (7:14pm)

A motion to move into Executive Session to discuss the hiring of the Executive Director was made by Director Ling and seconded by Director Gensler.

No questions or discussion.

The motion was approved unanimously.

Executive Session End (8:05 pm)

Based on deliberations, a single candidate has been identified and the board would like to move forward.

Action Item (6:06 pm)

Director Jorgensen moved to approve the appointment of interim director Karen Secor to the position of Executive Director of Vanguard Classical School contingent on completion of a successful negotiation of contract moving forward, overseen by Director Jorgensen and Director Ling.

Motion seconded by Director Doxey.

The floor was opened for comment from the Board. Director Ling expressed gratitude for the interest and engagement from the school community throughout this process. Director Doxey expressed gratitude for everyone involved, mentioning that it was a very positive experience.

A roll call vote was taken and the motion approved unanimously, 6-0.

Adjournment (6:10 pm)

Director Jorgensen thanked the Board for their work.

Next meeting will be June 20, 2024