

Vanguard Classical School (VCS)
Board of Directors' Meeting
February 27, 2020
Beginning at 6:30 PM MT
West Campus
801 Yosemite St., Aurora, CO 80017
MINUTES

ATTENDANCE

- A. Board Members:
 - a. Danielle Tomwing
 - b. Karen Secor (on the phone)
 - c. Victoria Palomo (on the phone)
 - d. Robert Fulton
 - e. Harsha Sekar (arrived at 6:36PM)
 - f. Jack Robinson

- B. Employees: Terry Glenn, Angela Keedy, Emily Van Luit, Dennis Steele
- C. Guest: Dawn Priday, Rick Boos

Call to Order/ Pledge of Allegiance/ Roll Call

The meeting was called to order at 6:34PM by Karen Secor. The pledge of allegiance and roll call took place.

PUBLIC COMMENTS

None

AGENDA APPROVAL

A motion to approve agenda was made by Karen Secor, seconded by Jack Robinson and the motion carried unanimously.

ACTION/CONSENT ITEMS

Approval of January 23, 2020 Minutes

A motion to approve the January 23, 2020 minutes was made by Karen Secor and seconded by Jack Robinson. The motion carried unanimously by attending board members.

ACTION ITEMS

G: Approve Why Try Digital Subscription

Motioned by: Robert Fulton

Seconded by: Jack Robinson

The motion was carried unanimously.

H: Approve West Hallway Carpet

Dawn Priday confirmed costs were included in the Operating Expenses in the budget.

Motioned by: Robert Fulton

Seconded by: Jack Robinson

The motion was carried unanimously.

I: Approve West Room and Office Carpet

Motioned by: Robert Fulton

Seconded by: Jack Robinson

The motion was carried unanimously.

PRESIDENT' S REPORT

Harsha Sekar explained his absence was a result of professional conflicts and stated he checked in with Rick Boos and John Cerny. He thanked Karen Secor for stepping in the last couple of months

EXECUTIVE DIRECTOR' S REPORT

Facilitated by John Cerny

Educational Success

Pull Lottery

172 kids is on the lottery list for both West and East Campuses. Emily Van Luit explained the process. Emily Van Luit generated the list and completed the Lottery for East Campus and then West Campus. Emily Van Luit stated that our enrollment coordinator will be calling families tomorrow.

Curriculum Update

John Cerny expressed that we will be updating a number of things this year for example piloting a math program. He stated we are looking at better science equipment.

Emily Van Luit stated at the East Campus they will be piloting Saxon and Math programs for one 2nd grade classroom and 6th grade this year and they are not eliminating Singapore Math.

Terry Glenn did mention that Singapore coach is coming in 3 times a year for this year.

John Cerny expressed Saxon Math has the buy in of the teaching staff and clarified that we will be piloting a few grades at West Campus as well. Emily Van Luit gave an explanation of Singapore Math.

Karen Secor mentioned at another school they implemented Saxon Math and the scores improved drastically. John Cerny validated her comments. Emily Van Luit also expressed that she has witnessed 90% growth with Saxon in previous schools.

PO EAST 1920193

Motioned by: Karen Secor

Seconded by: Robert Fulton

The motion was carried unanimously.

Charter Renewal

John Cerny stated we are requesting a 5-year renewal. He mentioned there was a strong turn out at Parent Teacher conference.

Dennis Steele mentioned that we do not have fields or gymnasium. We have a need for a field for the high school at the East Campus – utilized for PE and various sports. The cost would be \$600,000.

John Cerny stated we would be obtaining the numbers and we are not looking at purchasing/investing in this now. SHPG Grants Application are being handed out for trauma. We are working with a professional grant writer. We are in the final draft and looking to add additional social workers and nurses. Current grant is \$239K per year. We are looking at around \$350K - \$375K per year.

Free from 6:30 – 6:00 Initiative

John Cerny discussed what this would mean for VCS. He expressed that before and after school care is currently expensive. We would be assuming we have 150 students (15% of total student population) and currently we have 15 students enrolled in these programs. We would need to hire and train individuals to take this on, including switching EA (Educational Assistance) to be involved. We would also need to hire outside of the school for this initiative. It would begin 1 hour before the school day begins and 2 hours after the school day (3:15 PM to 6:00 PM). This will provide kids the opportunity to focus on homework and have breaks during this time. Families would need to sign up in advance. John Cerny is looking for us to commit to it for a year. Dawn Priddy stated we would need to budget for this – staffing, snacks and nursing. We will include this in the budget, and we can pull this item out. The cost depends on the number of kids enrolled.

Financial Stability

John Cerny explained the FTE (full time equivalent) issue of 1122 total vs 1124. There is a meeting to try and figure this out. He stated the ACCO/Campbell topic will be discussed in the Executive Session.

Staff Leadership

89% are returning at East

88% are returning at West

Community/Charter Relations

John Cerny highlighted the East Campus Cultural Celebration- 19 different countries represented.

Strategic Plan

John Cerny gave a status update of the strategic plan which includes 34 action items. 2 items are owned by the board – for example different board members participating on different committees. Other 2 critical items -

1. Negotiations with ACCO
2. The new vision and mission

Angela Keedy read out the recommended vision and mission. John Cerny stated feedback was from the board at the work session and teachers. The board discussed the recommended mission and vision.

Robert Fulton clarified the vision and mission is the responsibility of the board. Harsha Sekar expressed that we should take some time to think about it before we approve it.

John Cerny clarified that the board has until the end of the year to approve and update.

Media Campaign

Emily Van Luit represented the East Campus – She stated on Tuesday they went to Meadowood pre-school to promote VCS. As a school there was a social media campaign and it was targeted for families

within a certain radius of the school. The next steps would be to post flyers and post cards to be mailed to certain zip codes as well as potentially a radio ad.

Terry Glenn represented the West Campus. She highlighted their promotional campaign- mailers going out, open house meetings. The first set of open houses will be after spring break. East and West Campus have similar marketing plans. They are opening to tours as well as targeting pre-schools and apartments. We are seeing the hit from trends that APS enrollment showed us 2 years ago. Both East and West Campus are enrolling now. West Campus is targeting Middle School enrollment as well.

Robert Fulton asked if we have a plan for managing the corona virus. John Cerny stated we are following the district (APS) and there is a nurse's letter to be sent out. We are also looking at a deeper clean during the spring break.

John Cerny stated we need to commit by end of March on the 6:30 AM to 6:00 PM program.

Dennis School mentioned that the school health care grant was presented to Harsha Sekar.

FINANCE COMMITTEE

Presented by Dawn

January Check Register

No comments by the board.

January Financials Statements

Consistent with last month. Any changes we are headed in the right direction.

Balance Sheet Highlights

- Jan 2019 to Jan 2020 shows \$319K increase in cash
- Liabilities decreased by 214K

Income Statement

- Revised budget included in monthly financial statements
- We are 58% way through the year
- Funded pupil count down by 2
- PPR went up substantially. Increase came from the State.
- PPR revenue expected to increase by 200K
- State capital construction will be updated for Feb – a positive change.
- Ended the month 7.8 mil in revenue
- Expecting 480K more in revenue than projected in the revise budget

Expenditure Highlights

- Expenditures from the district changed slightly

Total Expenditures

- Ended the month at 54% of the budget

Summary

- Total revenue are at 9.1 mil
- Expenditure 7.2 mil

- Ending January with 1.9mil fund balance
- Ending January with Added 618K

Executive Session

Start Time: 8:07 PM (Karen did not attend the executive meeting- lost communication with her)

Motioned by: Robert Fulton and extended an invitation for Dawn Priday, Dennis Steele and John Cerny

Seconded by: Jack Robinson

The motion was carried unanimously.

End Time: 8:38 PM

Motioned by: Robert Fulton

Seconded by: Jack Robinson

The motion was carried unanimously.

ADJOURNMENT

VCS Board Meeting End Time: 8:39PM

Motioned by: Robert Fulton

Seconded by: Jack Robinson

The motion carried unanimously by the board members.