

**Vanguard Classical School
Board of Directors Meeting
April 27, 2021
Call to order 6:35pm MT
Virtual
MINUTES**

Call to order, Pledge of Allegiance, & Roll Call

- The meeting was called to order at 6:35 pm by the board chair, Danielle Tomwing.
- The pledge of allegiance and roll call took place.
- Attendees Included:
 - Board Members: Danielle Tomwing, Dan Jorgensen, Karen Secor, Jack Robinson, **Kat Ling*, and **Aaron Baer*
 - Employees: John Cerny, Keria McCafferty, Emily van Luit, Nathan Bryant, Sarah Prado
 - Guest: Dawn Friday

Approve Agenda (6:36pm)

- The agenda was approved unanimously with a motion by Director Jorgensen and Seconded by Director Robinson.

Action Items (6:36pm)

- Approval of March 25, 2021 minutes. Motion presented by Director Secor and seconded by Director Robinson. The minutes were unanimously approved.
 - Two new board members were presented for consideration, they introduced themselves and the sitting board members voted for approval.
 - Approve: Kat Ling appointment to the board (6:43pm)
Motion presented by Director Secor and seconded by Director Robinson; approved unanimously.
 - Approve: Aaron Baer appointment to the board as East parent representative (6:48pm)
Motion presented by Director Robinson and seconded by Director Jorgensen; approved unanimously.
- *The Board Chair mentioned our governance board is working on reviewing and updating bylaws around how our directors are appointed to the board (East/West parent)

Presidents Report (6:49pm)

- Director Tomwing pointed out it was a difficult week at both campuses, and it is worth recognizing the good communication and addressing of community concerns by administration. It was also mentioned that spirit week and teacher appreciation week both begin on May 3rd.

Executive Directors' Report (6:51pm)

Jay Cerny provided several updates regarding Vanguard Classical School

- Mr. Cerny provided an overview of the move from hybrid to full day instruction in the context of shifting COVID rates at the state level. Both West and East campus have had limited numbers of quarantined students and staff. There is no recommendation for moving away from full time instruction currently.
- An overview of a first-time summer school program was provided. It will be federally funded, and literacy focused to get students on grade level. It will serve K-4 on both campuses. Students will be recommended if on a READ plan which is determined by STAR testing. Credit recovery will be offered for grades 9-12 with a focus on getting students to graduation. Director Jorgensen asked if there is potentially any capacity challenges? The response was no, will cover for any student that wants it.
- A remote learning program is being considered for VCS during the 21-22 school year. It has been approved for all APS charters for one year. APS will be opening a fully remote school. We will be looking for five teachers and five EAs to run program with ESSER funds.

Karen Secor left board meeting at 7:31pm

Additional Action Items (7:44)

Approve: Amendments to VCS financial policies

- Currently: Purchasing approval \$0-1,000 requires Executive Director/Principal and purchasing approval for \$1,000-5,000 requires any 2 Executive Director/Principals/Board treasurer/Board president
- Requesting: Purchasing approval for \$1,000-10,000 requires any 2 Executive Director/Principals/Board treasurer/Board president. Purchasing approval for \$10,000+ requires Executive Director OR Principals AND Board approval for non-budgeted items.
- Motion to approve the change was made by Director Jorgensen and seconded by Director Robinson; the motion was approved unanimously.

Approve: Amendments to sick/PTO policy

- A new law for Colorado in 2021 requires paid sick leave (48 hours) for employees. It has 2 tiers (instructional staff & Admin staff)
- Motion to approve the change was made by Director Jorgensen and seconded by Director Robinson; the motion was approved unanimously.

Approve: Amendments to the Tattoo policy

- A decision was made to update tattoo policy to prevent losing good people due to zero tolerance on tattoos. The new policy prohibits anything offensive, hateful, slogans, tobacco, alcohol, and nudity. This mirrors student/parent handbook for dress down days.
- Motion to approve the change was made by Director Robinson and seconded by Director Jorgensen; the motion was approved unanimously.

Finance Committee (7:45pm)

An overview of finances was provided. No questions regarding the march register. For March financial statements, all were in the green except for facility costs which was expected. The balance sheet continues to show a cash balance that is higher year over year. The fund balance is approximately \$4.9 million dollars. Regarding income, per pupil revenue has increased about \$80 per pupil based on state midyear budget adjustment. Currently, revenues reflect 73% of revised budget and expenditures reflect 65% of revised budget.

Concluded (7:49pm)

A motion to adjourn was made by Director Robinson and seconded by Director Baer. The action was approved unanimously.