

**Vanguard Classical School  
Board of Directors Meeting  
February 25, 2021  
Call to order 6:31pm MT  
Virtual  
MINUTES**

**Call to order/Pledge of Allegiance/Roll Call**

- The meeting was called to order at 6:31pm by the board chair, Danielle Tomwing.
- The pledge of allegiance and roll call took place.
- Attendees Included:
  - Board Members: Danielle Tomwing, Hanosky Hernandez, Dan Jorgensen, Robert Fulton, Jack Robinson
  - Employees: Jay Cerny, Keria McCafferty, Emily van Luit, Nathan Bryant, Dennis Steele, Sarah Prado
  - Guest: Dawn Friday

**Agenda & Minutes Approval (6:34pm)**

- The agenda was modified to reflect these additional action items for approval: air purifiers, access points, and metro pavers.
- A motion to approve the agenda was made by Director Robinson and seconded by Director Fulton. The motion was carried unanimously.
- The January 28, 2021 minutes were presented for approval. A motion to approve was presented by Director Hanosky and seconded by Director Jorgensen. The minutes were approved unanimously.

**Action Items (6:36pm)**

\*Approve Poster Maker, Die Cut Laminator for West Campus

Motion by Director Hernandez and seconded by Director Robinson. The item was approved unanimously.

\*Approve Wireless Pocket Pens for Both Campuses

Motion to approve by Director Robinson and seconded by Director Jorgensen. The item was approved unanimously.

\*Approve Air purifiers both campuses \$83,000

Motion to approve presented by Director Hanosky and seconded by Director Fulton. The item was approved unanimously.

\*Approve Access points

Motion to approve presented by Director Robinson and seconded by Director Hanosky. The item was approved unanimously.

\*Approve Metro pavers for East campus \$89,300

Motion to approve presented by Director Jorgensen and seconded by Director Fulton. The item was approved unanimously.

### **Presidents Report (6:43pm)**

- President Tomwing spoke to the return of availability of in person learning after spring break and the email notification sent earlier in the day. Teachers are excited to see kids. She noted that uniforms won't be required for the remainder of the year and asked parents to touch base with teachers for more information.

### **Executive Directors' Report (6:45pm)**

Jay Cerny provided several updates regarding Vanguard Classical School

- He pointed out the decision to return to in-person instruction was a big one. He believes the metrics now show it is safe enough to come back to school with only 10-20% of parents wanting to stay at home. So, two cohorts with 40% of students will be in place. Vanguard leadership have followed the science and are now comfortable with numbers and the safety protocols in place. Almost all teachers and staff that wanted vaccinated have been with their initial dose.
- Director Robinson asked how the cohorts will work. Jay responded that each cohort would meet for the full day on different days (two days each) and Friday will be remote. Students will be able to move from cohort to remote if parent requests but if they start remote, they must stay remote for the remainder of the year. Remote cohort will be receiving instruction every day, not just two days. All students will receive five days of instruction.
- Mr. Cerny mentioned that the renewal contract is being finalized. He did ask APS for mill levy language to be added to the contract. The draft contract has been provided to officers for feedback. We have until March to get feedback to APS.
- Jay and Danielle have discussed continuing work on the strategic plan and it will be a topic during our March 27<sup>th</sup> board retreat.
- Dennis and Jay are working on the master plan for the East campus. It is mostly field construction and landscaping for this summer. Per Dennis, space limitations will prevent having a track with gymnasium. The field will go out to bid in the next few weeks.
- Per Emily and Kiera an information enrollment event will occur at both campuses on Saturday from 1-5. Staff and students will be available to talk about school. Staff hung fliers, advertised on Facebook and did lots of marketing to spread the word.
- Jay recognized everyone for the hard work they did to achieve four months of operational reserve.
  - He had Dawn describe what the budget cycle will look like this year since it has been initiated for 2022. Currently, they are racking legislative updates and it looks like per pupil revenue should increase by 9% but that value could change. Also, we are still expecting \$44-\$46 dollars per pupil more this year. The first draft of the budget is due April 15<sup>th</sup> and the final budget is due May 15<sup>th</sup> to the district.

- The letters of intent to return from staff members have gone out. Most teachers are planning to come back. Two or three teachers may not come back due to moving out of state. He believes this is a testament to people's comfort levels.

#### **Finance Committee (7:09pm)**

- Dawn Priday presented the finance committee updates.
- School *benchmarks* show 4 months of unrestricted Cash. Also, other benchmarks are all green except facility costs. The *Balance Sheet* shows total assets just under 5 million dollars. This is an increase of 2.5 million dollars from Jan. 2020. Liabilities show limited change. *Fund Balance* ended Jan. with 4.4 million dollars reflecting 2.5 million dollars more than January 2020.
- To summarize, total expenditures to date are about 7.4 million reflecting 51% of revised budget.
- Dawn also provided updates concerning ESSER funds, October count and grant funding.
- The board had no questions concerning the January check register or financial statements.

#### **Concluded (7:18pm)**

- The meeting was adjourned unanimously with a motion by Director Robinson and second by Director Fulton.