

**Vanguard Classical School (VCS)**  
**Board of Directors' Meeting**  
**September 24, 2020**  
**Beginning at 6:30 PM MT**  
**Virtual Meeting**  
**Minutes**

**Attendance:**

- Board Members:
  - Danielle Tomwing
  - Karen Secor
  - Hanosky Hernandez
  - Victoria Palomo
  - Dan Jorgensen
  - Robert Fulton
  - Jack Robinson (absent)
- Employees:
  - John Cerny, Keria McCafferty, Emily Van Luit, Nathan Bryant, Dennis Steele
- Guest:
  - Dawn Friday

**Call to Order/Pledge of Allegiance/Roll Call**

The meeting was called to order at 6:33 p.m. by Danielle Tomwing. The pledge of allegiance and roll call took place.

**Agenda Approval**

The meeting agenda was presented for approval. A motion to approve was made by Director Hanosky and seconded by Director Palomo. The agenda was adopted unanimously.

**F-Action Consent Items**

**Approval of Minutes**

- a. The August 27, 2020 minutes were presented for approval. A motion was presented for adoption by Director Hanosky and seconded by Director Jorgensen. The minutes were adopted unanimously.
- b. The July 23, 2020 minutes were presented for approval. Director Jorgensen & Director Fulton recused themselves from the vote since they weren't members of the board at that time. A motion was presented by Director Secor and seconded by Director Hanosky. The minutes were adopted unanimously.

## **G-Action Items**

- a. PO WEST2020031 Access Point Internet Upgrade
  - a. Motion: Director Hanosky, Second: Director Jorgensen, Approved 6-0.
- b. PO EAST2020064 30' 7 outlet Extension Cords
  - a. Motion: Director Hanosky, Second: Director Secor, Approved 6-0

## **H-President's Report:**

- Board Chair Tomwing thanked staff, administration, parents, and others for their patience and work during this time of rapid change resulting from the COVID pandemic.
- No public comments

## **I-Executive Director's Report**

- a. Educational Success: VCS is prepared for Kindergarten start date on September 28<sup>th</sup> or 30<sup>th</sup>. Grades 1 to 8 will start October 19<sup>th</sup> or October 21<sup>st</sup>.
- b. Operational Success: health and safety precautions will be put in place including thermal screenings, social distancing, limited class sizes (10 per class).
- c. Financial Stability: financial conditions were reviewed with two audits having gone well.
- d. Staff Leadership: --
- e. Community/Charter Relations/Upcoming Milestones: the five year charter renewal is coming up and the renewal application has been submitted. Director Jorgensen recognized staff for the quality of the submitted application.

## **J-Committee Reports**

### *Finance Committee*

- a. Review of the July and August Check Registers
  - Ended with approximately 2 million more than 2019 at the same time.
- b. Review August Financials
  - Not much changed on the dashboard, above 2 ½ months of unrestricted cash.
  - The balance sheet had a decrease in liabilities.
  - The mil levy was \$480 more than projected.
  - Expenditures were on track at 16% with a benchmark of 17%.
- c. Action Item: Approve Waiver of Check Limit Policy for Certain Recurring & Non-recurring items
  - Motion: Director Jorgensen, Second: Director Hanosky, Approved 6-0.

## **K-Adjournment**

- A motion was made by Director Secor to adjourn the meeting. It was seconded by Director Hanosky. The motion passed unanimously.
- Next board meeting date – October 22<sup>nd</sup>
- The meeting was adjourned at 7:12 pm