

VCS BOARD OF MEMBER STATEMENT OF AGREEMENT AND CODE OF ETHICS

BOARD MEMBER RESPONSIBILITIES:

- Attend all board and committee meetings and functions, including special events.
- Be informed about the school's mission, services, policies, and programs.
- Review agenda and supporting materials prior to board and committee meetings.
- Serve on committees or task forces and offer to take on special assignments.
- Inform others about the school...be an ambassador.
- Suggest possible nominees to the board who can make significant contributions to the work of the board and the school.
- Keep up-to-date on developments in education and charter school issues.
- Follow conflict of interest and confidentiality policies.
- Refrain from making special requests of the staff.
- Assist the board in carrying out its fiduciary responsibilities, such as reviewing the school's annual financial statements.
- Clearly understand board member roles and responsibilities.
- Understand that commitment to this board will involve a good deal of time – not less than 10 hours a month.

I, _____ understand that as a member of the Board of Directors of the Vanguard Classical School, I have a legal and moral responsibility to ensure that the organization does the best work possible in pursuit of its goals. I understand my legal responsibilities to meet the duty of care, duty of loyalty, and duty of obedience. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward.

I understand that I do not have authority to make decisions as an individual, but that my authority is only through the collective decision-making of the Board. After a decision has been made by the board, I will support it.

I have read and understand the Board Responsibilities and the Individual Board Member Responsibilities that govern my work on the Board. I will perform my duty as a board member by fulfilling my responsibilities as an individual board member as specified here and by partnering with other board members to fulfill the responsibilities of the collective Board as specified in our Board Manual.

If I don't fulfill these commitments to the organization, I will expect the board Chair to call me and discuss my responsibilities with me. After discussion, if I still feel unable to fulfill these expectations, I will resign from the Board.

CODE OF ETHICS:

1. Believe in and be an active advocate ambassador for the mission, values and vision of Vanguard Classical School.
2. Work with fellow board members to fulfill the obligations of Board membership.
3. Behave in ways that clearly contribute to the effective operation of the Board of Directors:

- A. Focus on the good of the organization and group, not on personal agenda
 - B. Support Board decisions once they are made
 - C. Participate in an honest appraisal of one's own performance and that of the Board
 - D. Build awareness of and vigilance toward governance matters rather than management.
4. Regularly attend Board and committee meetings in accordance with absenteeism policy. Prepare for these meetings by reviewing materials and bringing the materials to meetings. If unable to attend, notify the Board or committee Chair.
 5. Keep informed about the school and its issues by reviewing materials, participating in discussions, and asking strategic questions.
 6. Use personal and professional contacts and expertise for the benefit of the Vanguard Classical School.
 7. Refer complaints to the proper level of the chain of command.
 8. Inform the Board of Directors of Vanguard Classical School of any potential conflicts of interest, whether real or perceived, and abide by the decision of the Board related to the situation.
 9. Commit to continuous improvement of the Board through annual self-evaluation and ongoing professional development.

Member, Board of Directors

Date: _____