

Vanguard Classical School (VCS)
Board of Directors' Meeting
April 25th, 2019
Beginning at 7:00 PM MT
West Campus
801 Yosemite St, Denver, CO 80230

MINUTES

ATTENDANCE

- A. Board Members: Danielle Tomwing, Karen Secor, Robert Fulton, Harsha Sekar (7:10 arrival)
- B. Employees: Jay Cerny
- C. Guest: Rick Boos and Carol Meininger – Boos Associates

Call to order/ Pledge of Allegiance/ Roll Call

The meeting was called to order at 7:10 PM by Interim Director, Jay Cerny.
The Pledge of Allegiance and Roll Call took place.

PUBLIC COMMENTS

East Parent stated that they did not get a response about Field Trip incident. Executive Director, Jay Cerny, apologized and said he will follow up and will meet with the parent after the meeting.

Harsha Sekar reached out to the community for feedback. Parents expressed they were hopeful and excited to have their Principal back and that conflicts with ACCO are being addressed. Another parent mentioned they noticed parents are handling and adjusting to the changes. Final parent expressed appreciation of Board hearing parents' concerns.

AGENDA APPROVAL

- A. A motion to approve agenda was made by Hersha Sekar and motion seconded by Danielle Tomwing. Board members Harsha Sekar, Danielle Tomwing, Robert Fulton and Karen Secor voted "Aye" and the motion carried unanimously.
- B. Approval of April checks was motioned to be deleted until May, 2019 by Danielle Tomwing and seconded by Karen Secor. Board members Harsha Sekar, Danielle Tomwing, Robert Fulton and Karen Secor voted "Aye" and the motion carried unanimously.

ACTION/CONSENT ITEMS

A motion to approve the March 25, 2019 and April 07, 2019 minutes was made by Danielle Tomwing and seconded by Karen Secor. Board members Harsha Sekar, Danielle Tomwing, Robert Fulton and Karen Secor voted "Aye" unanimously.

PRESIDENT'S UPDATE

The Board Chair spoke about the relationship between ACCO and Vanguard Classical School. The service agreement and the value of the property was highlighted. He talked about plans of Vanguard trying to "break free" from ACCO and becoming independent. He mentioned having Rick Boos and Carol Meininger coming on as the CFO and dismissing ACCO. The financial relationship was ended with VCS and ACCO on Wednesday, April 24, 2019.

COMMUNITY UPDATE

The Board Chair, Harsha Sekar, spoke on the lease negotiation and the dynamic difference that will take place if VCS continues to lease the West Campus from ACCO. The lease will end on June 20, 2019. He stated that Eric Daran an independent attorney will be working on a pro bono basis for VCS.

The Board Chair, Harsha Sekar, talked about how his goal for the structure of VCS to be traditional and that the Board is committed to being independent. He also talked about how APS is enthusiastic about VCS becoming independent.

On the topic of recruiting another Board member, Harsha Sekar spoke about Karen's experience and we are looking for individuals who are established and well respected by the authorizer as well as well connected.

Rober Fulton asked how soon we will be obtaining the board member. Danielle Tomwing mention East Parent Elections will be held on Monday 29th April. Harsha Sekar mentioned he has a handful of strong candidates.

EXECUTIVE DIRECTOR' S REPORT

1. Educational Success

Executive Director Jay Cerny gave updates on CMAS Testing / NWEA Testing for both campuses. Each Campus will also have one child honored for each grade level on 4/23/2019 for showing leadership and academic progress. He talked about restocking the Science department for MS and HS and the Latin Honors awards for the East campus will be given to 26 high school students. There was no action requested.

2. Operational Success

Executive Director Jay Cerny gave updates on the 2019/2020 school year calendar, he said that the calendar has been approved and supported. He also gave updates on the daily schedule and the 2019-2020 enrollments. He said that the board meetings are generally on the fourth Thursday of each month and that the meeting agendas and locations will be posted in the school entryway of each campus, the meeting will rotate between East and West. There was no action requested.

3. Financial Stability

Executive Director Jay Cerny talked about additional funding and fully funded kindergarten. He talked about the foundational salary scale and staff salary increases.

He stated that he will be working towards getting a 5 year contract renewal by the time the 1 year contract is up.

Jay Cerny said that interviews will be held for the next Executive Director of VCS and encouraged the Administrative staff to apply for the position if they were interested.

4. Staff Leadership

Elementary School Principal East Emily Van Luit and School Principal West Terri Glenn gave updates on personnel and the amount of staff members they are looking to hire.

They both said that celebrations have been planned for staff appreciation week and Ms. Emily Van Luit mentioned that the morale at the East campus is improving.

Both principals listed upcoming school events and activities including ice-cream social, spring concerts, prom, field day trips, upper school dance and talent shows.

COMMITTEE REPORTS

Finance Committee

Board Member Robert Fulton proposed the motion to have Interim Executive Director Jay Cerny and Chair Board President Hersha Sekar as signers on the VCS financial accounts. Board Member Danielle Tomwing seconds the motion and Board Members Karen Secor and Hersha Sekar voted "Aye" and the motion was carried unanimously.

Executive Director requests relief from reviewing March financials until the next board meeting in May.

Board Chair President Harsha Sekar proposed for Rick Boos to do his presentation of the 2019-2020 budget.

Rick Boos gave a summary of the current financial budget and introduced a projected budget for the next four years. There were some findings of accounting errors with the legal and payroll expenses. He said that monthly financial reports were found to be inaccurate and there is a large balance due in nutrition services. Rick Boos also said that he needs to look at additional invoices before proposing a contract to VCS. He talked about the lease agreement and suggested that it stays the same for the time being.

Board Chair President Harsha Sekar proposed an action to have Syed removed from finances and replaced with Rick Boos' company. There was no discussion. Board members Danielle Tomwing, Robert Fulton, Karen Secor and Jay Cerny were all in favor.

ADJOURNMENT

Board Chairman motioned to adjourn the meeting at 9:34 PM and Board Members Danielle Tomwing, Karen Secor, Robert Fulton and Jay Cerny were all in favor.